

5-14-19

NEW BUSINESS



MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 747 Event Name: Riverfront Run 2019

Event Date : June 8, 2019

Street Closure: Atwater, Chene, Franklin & Dequindre Cut

Organization Name: Detroit Riverfront Conservancy

Street Address: 600 Renaissance Center

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input checked="" type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

Annual 5K and 10K along the Detroit Riverwalk from 8:30am - 11:00am; with temporary street closures on Atwater, Chene, Franklin and Dequindre Cut.

** ALL permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with Riverfront Security to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED MAY 09 2019 - Mail to New Business -
AS (3,0)

ST12TH

ST12TH

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters and No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fisher

Date: May 2, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, March 18, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT
BUILDINGS SAFETY ENGINEERING MUNICIPAL PARKING DEPARTMENT

747 *Detroit Riverfront Conservancy, request permission to hold "Riverfront Run 2019" at Detroit Riverfront & Surrounding Areas, on 6/18/19 @ 8:30 AM - 11AM, Set-up on 6/8/19 from 6AM to 7AM, tear down on 6/8/19 from 11AM - 1 PM, with multiple street closures.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Riverfront Run 2019
Event Location: DETROIT RIVERFRONT & Surrounding Areas
Is this going to be an annual event? ☒ Yes ☐ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DETROIT RIVERFRONT CONSERVANCY
Organization Mailing Address: 600 RENAISSANCE CENTER #1720
Business Phone: 313-566-8200 Business Website: WWW.DETROITTERIVERFRONT.ORG
Applicant Name: CAROL ANN BARBO & Rachel Feierson & Jeff Wilson
Business Phone: 313 432 7831 Cell Phone: 313 525 2065 Email: CBARBO@THEPARADE.ORG
RACHEL.FEIERSON@DETROITTERIVERFRONT.ORG
Event On-Site Contact Person:
Name: CAROL ANN BARBO
Business Phone: 313 432 7831 Cell Phone: 313 525 2065 Email: CBARBO@THEPARADE.ORG

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Projected Number of Attendees: 1000 - 1500

Please provide a brief description of your event:

5K & 10K Run Along Detroit Riverwalk, ATWATER
& the Dequindre Cut

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 6/8/19 Time: 6am Complete Set-up Date: 6/8/19 Time: 7am

Event Start Date: 6/8/19 Time: 8:30am Event End Date: 6/8/19 Time: 11am

Begin Tearing Down Date: 6/8/19 11am Complete Tear Down Date: 6/8/19 1pm

Event Times (If more than one day, give times for each day):

SEE ABOVE

Section 3- LOCATION/SITE INFORMATION

Location of Event: DETROIT RIVERWALK & SURROUNDING AREAS

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

NONE - N/A

Will a sound system be used? ☐ Yes ☒ No

If yes, what type of sound system?

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No

If yes, please describe:

ON HUB REGISTRATION

Will there be on-site ticket sales? ☒ Yes ☐ No

If yes, list price(s):

DAY OF REGISTRATION

Will there be vending or sales? ☐ Yes ☒ No

If yes, check all that apply:

[] Food [] Merchandise [] Non-Alcoholic Beverages [] Alcoholic Beverages

Indicate type of items to be sold:

No item to be sold

Will there be food trucks?

☐ Yes ☒ No

If yes, please list how many:

Will there be a charge for parking?

☐ Yes ☒ No

If yes, please describe the amount:

How will you advise attendees of parking options? Participants will be taken to the River East Garage

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company:

RIVERFRONT SECURITY

Contact Person:

MAC MCCRACKEN

Address:

600 RENAISSANCE CENTER #1720

Phone:

313-566-8200

City/State/Zip:

DETROIT, MICHIGAN

48226

Number of Private Security Personnel Hired Per Shift:

Approximately 10-20

Are the private security personnel (check all that apply):

☒ Licensed

☐ Armed

☐ Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

THE RUN COURSE WILL IMPACT ATTWATER STREET & SURROUNDING STREETS: PLEASE SEE ATTACHED RACE COURSE:

Have local neighborhood groups/businesses approved your event?

☒ Yes ☐ No

Indicate what steps you have or will take to notify them of your event:

WEBSITE ANNOUNCEMENTS

through the DRFC - GM - DDP & PARKS COMPANY

& DOOR TO DOOR FLYERS

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

NO GENERATORS WILL BE USED

Name of vendor providing generators: Contact Person: N/A

Address:

Phone:

City/State/Zip

How Many?

Size/Height

Booth

Tents (enclosed on 3 sides) NONE

Canopy (open on all sides) NONE

Staging/Scaffolding NONE

Bleachers NONE

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? HART MEDICAL

Contact Person: ADAM GOTTLIEB

Address: 1636 FORT STREET

City/State/Zip: DETROIT, MICHIGAN

Name of company providing port-a-johns.

Jay's SANITATION

Contact Person: Lori or Shelly

Address: 2787 GREENWOOD

Phone: 810-664-8080

City/State/Zip: LANSING, MICHIGAN

48446

Name of private catering company?

N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures?

☒ Yes ☐ No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: ATWATER STREET

FROM: BATES TO: CHENE

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: CHENE STREET

FROM: ATWATER TO: FRANKLIN

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: FRANKLIN STREET

FROM: CHENE TO: DEQUINDS CUT

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: DEQUINDS CUT

FROM: ATWATER TO: MACK

CLOSURE DATES: 6/8/19 BEG TIME: 8AM END TIME:

REOPEN DATE: 6/8/19 TIME: 11AM

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:

REOPEN DATE: _____ TIME: _____

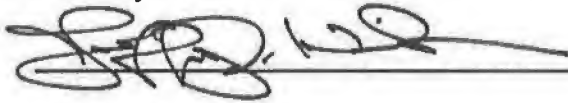
PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

Carol Ann Babb & Rachel Trueson are the
Point Persons on this Project

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

3/12/19

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

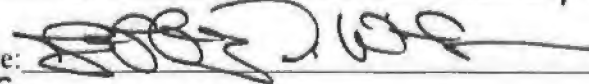
The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: 2019 RIVERFRONT RUN Event
Date: 6/8/2019

Event Organizer: DETROIT RIVERFRONT COUNCIL

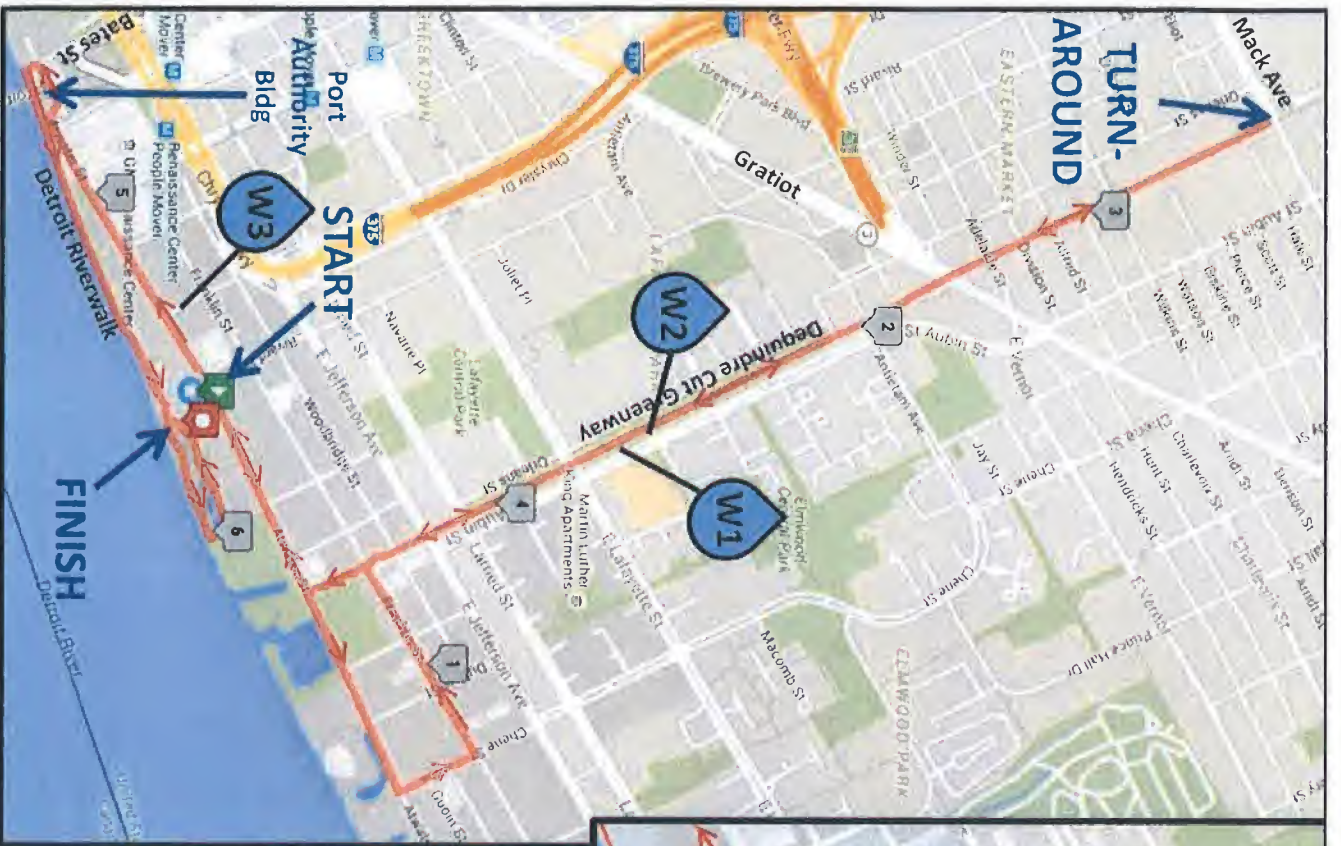
Applicant Signature: 
Date: 3/12/19

RIVERFRONT RUN

5K/10K
JUNE 8, 2018
9:00 AM - 2:00 PM



RIVERFRONT RUN 5K COURSE
JUNE 8, 2018
9:00AM - Start



RIVERFRONT RUN 10K COURSE

8:40AM - Start

(2) (6) 54

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 754 Event Name: 2019 Riverdays Festival

Event Date : June 20 - 23, 2019

Street Closure: Rosa Parks Boulevard

Organization Name: Detroit Riverfront Conservancy

Street Address: 600 Renaissance Center #1720 Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input checked="" type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Zipline, Inflatables, Airshow Demo, Food Truck Rally</u> | |
- ☒ **24-Hour Liquor License**

Petition Communications (include date/time)

Riverdays Festival will be held at West Riverfront Park at various times with temporary street closure on Rosa Parks Blvd. between Jefferson and the Detroit River.

** ALL permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted; Contracted with Riverfront Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED MAY 09 2019 - Move to New Business pending additional info - AS (GC)

CITY CLERK 2019 MAY 8 PM 12:18

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Stages, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Justice

Date: May 2, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, March 20, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

754 *Detroit Riverfront Concervancy, request to hold " 2019 Riverdays Festival" at West Riverfront Park on 6/20/19 - 6/23/19 from 6PM to 10PM, Set-up on 6/17/19 - 6/20/19 from 6AM - 6PM, Tear down on 6/23/19-6/25/19 at 10PM, Street Closure on Rosa Parks from Jefferson to Detroit River*

City of Detroit Special Events Application

#754

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2019 RIVER DAYS FESTIVAL

Event Location: WEST RIVERFRONT PARK

Is this going to be an annual event? ☒ Yes ☐ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DETROIT RIVERFRONT CONSERVANCY

Organization Mailing Address: 600 RENAISSANCE CENTER #1720 DETROIT MI 48243

Business Phone: 313-566-8200 Business Website: WWW.DETROITRIVERFRONT.ORG

Applicant Name: William Smith

Business Phone: 313 566 8200 Cell Phone: 313 566 8200 Email: William.Smith@detroitriverfront.org

Event On-Site Contact Person:

Name: JEFF Wilson

Business Phone: 248 541 7550 Cell Phone: 248 240 0137 Email: jlwilson@arts&atseats.com

Event Elements (check all that apply)

☐ Walkathon ☐ Carnival/Circus ☒ Concert/Performance

☐ Run/Marathon ☐ Bike Race ☐ Religious Ceremony

☐ Political Event ☒ Festival ☐ Filming

☐ Parade ☐ Sports/Recreation ☐ Rally/Demonstration

☐ Convention/Conference ☐ Fireworks ☒ Other: Zipline, Inflatables, Airshow Demo

Projected Number of Attendees: 60,000 - 70,000

Please provide a brief description of your event:

FAMILY FOCUSED FESTIVAL featuring 4 music stages,
Kids Area, Food Truck Rally, Airshow, Ziplines, Inflatables,
Jet Ski Demos, Sand Sculpture & Vendors.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 6/17/19 Time: 6am Complete Set-up Date: 6/20/19 Time: 6pm

Event Start Date: 6/20/19 Time: 6pm Event End Date: 6/23/19 Time: 10pm

Begin Tearing Down Date: 6/23/19 10pm Complete Tear Down Date: 6/25/19

Event Times (If more than one day, give times for each day):

Thursday 6pm - 10pm; Friday 11am - 10pm; Saturday 11am - 10pm; Sunday 11am - 10pm

Section 3- LOCATION/SITE INFORMATION

Location of Event: WEST RIVERFRONT PARK

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

LIVE NATIONAL & LOCAL MUSICIANS - Various family friendly
entertainment ranging from R&B/Motown/Children's Groups

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? Amplified System

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No VIP SEATING TICKETS
If yes, please describe:

Will there be on-site ticket sales? ☒ Yes ☐ No ENTRANCE TICKETS
If yes, list price(s):

Will there be vending or sales? ☒ Yes ☐ No
If yes, check all that apply:

☒ Food ☒ Merchandise ☒ Non-Alcoholic Beverages ☒ Alcoholic Beverages

Indicate type of items to be sold: Food: Beverages & Souvenirs

Will there be food trucks?

If yes, please list how many:

☒ Yes ☐ No
Approximately 75-90

Will there be a charge for parking?

If yes, please describe the amount:

☐ Yes ☒ No

How will you advise attendees of parking options?

WEBSITES & SIGNAGE

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company:

RIVER FOST SECURITY

Contact Person:

MAC M'CRACKEN

Address:

600 RENAISSANCE CENTER #1720 DET

Phone:

313 - 566 - 8200

City/State/Zip:

DETROIT, MI 48243

Number of Private Security Personnel Hired Per Shift:

BETWEEN 50-60

Are the private security personnel (check all that apply):

☒ Licensed

☒ Armed

☒ Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

INCREASED PEDESTRIAN FOOT TRAFFIC & STAGE SOUND

Have local neighborhood groups/businesses approved your event?

☒ Yes

☐ No

Indicate what steps you have or will take to notify them of your event:

OUTREACH FROM GM, CBE

DEFC & DDP Along with emails & door to door visits

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

Generators will be used to power up the event site

Approximately 12 generators - fueled by licensed provider

AGGREKO

Name of vendor providing generators: Contact Person: DON GEEY

Address: 8119 PARK PLACE

Phone: 248-467-9537

City/State/Zip: Brighton MI 48116

How Many?

Size/Height

Booth 20

Tents (enclosed on 3 sides) 5 - 20x20 TENTS - 2 - 40x80 TENT - 1 - 100x100 tent - 1 - 40x120 TENT

Canopy (open on all sides) 30 - 10x10 TENTS

Staging/Scaffolding 4 STAGES

Bleachers N/A

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? HART MEDICAL - ADAM GOTLIEB

Contact Person: 1636 W. FORT STREET

Address: DETROIT, MICHIGAN 48216

City/State/Zip:

Name of company providing port-a-johns.

Jay's Sanitation

Contact Person: Lori

Address: 2787 GREENWOOD

Phone: 810-664-8080

City/State/Zip: LANSING, MICHIGAN 48446

Name of private catering company?

N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures?

☐ Yes

☐ No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: ROSA PARKS BLVD

FROM: JEFFERSON TO: DETROIT RIVER

CLOSURE DATES: 6/17/19 BEG TIME: 6 AM END TIME: 6 AM

REOPEN DATE: 6/24/19 TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

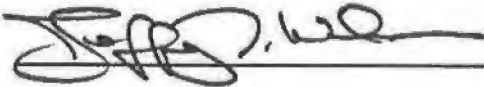
PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

PLEASE Post NO PARKING Signs Along Rose Parks
from Jefferson to the Detroit River
from 6/17/19 to 6/24/19

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

3/11/19

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

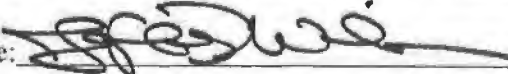
The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: 2019 RIVER DAYS FESTIVAL Event
Date: JUNE 20 - 23, 2019

Event Organizer:
DETROIT RIVERFRONT CONSORTIUM

Applicant Signature: 
Date: 3/11/19

2019 Detroit River Days

Event Dates/Times: Thursday, June 20, 2019 4 PM – 10 PM
Friday, June 21, 2019 11 AM – 10 PM
Saturday, June 22, 2019 11 AM – 10 PM
Sunday, June 23, 2019 11 AM – 10 PM

Event Producer: Detroit Riverfront Conservancy
600 Renaissance Center # 1720
Detroit, Michigan 48243
313-566-8200
Contact: Will Smith

Event Management: Jonathan Witz 248-225-1212
Event Producer

Jennifer Sutton 248-541-7550
Marketing / Sponsor Services

Shannon Wojtas 734-525-7535
Food & Beverage

Jeff Wilson 248-240-0137
Director of Operations

Contractors:

Tenting: S&R Tent
27230 Globe
Warren, MI 48093 Scott Oullette 248-655-6020

Generators: Aggreko
8119 Park Place
Brighton, MI 48116 Don Gray 920-889-5598

Security: Riverfront Security
600 Renaissance Center #1720
Detroit, MI 48265 Mac McCracken 313-566-8200

Clean Up: Clean Detroit – Block by Block
2652 E. Jefferson
Detroit, MI 48227 Ryan Epstein 313-963-2229

Medical: Hart Medical
1636 W. Fort Street
Detroit, MI 48216 Adam Gottlieb

Porta Johns: Jay's Sanitation
2787 Greenwood
Lapeer, MI 48446

2019 River Days Security Plan, Medical Plan

Security Plan

The 2019 River Days will utilize the services of Riverfront Security with support from a private security company to adequately secure the 2019 festival. This security plan will secure all barricades, stages, crowd control, parking areas, production compound, carnival and festival elements in and around the River Days. These security groups will work directly with Detroit Police Department and Detroit Fire Department to ensure a safe and secure event.

Private Medical Plan

The 2019 River Days will utilize a private medical (Hart Medical) and EMS provider for the downtown festival. The Medical Provider will have an on-site command center in which to work from for the duration of the 2019 River Days Event. The Medical Provider will work directly with Festival Management, Riverfront Security, the Detroit Fire Department and the Detroit Police Department, and will provide a list of commanding supervisors, along with contact information to the DFD and the DPD supervisors.

Medical Response Plan

Medical Provider will provide the On-Site Emergency Medical Services for the 2019 River Days.

Medical Provider will be in operation on Friday June 21, 2019 at the River Days. Medical Provider will have an Ambulance stationed at the Festival. In addition to the ambulances, Medical Provider will have two (2) EMS personnel available in each sector of River Days.

Medical Provider will position its Command Center in the operations area of the Festival and will invite the City of Detroit to station an EMS officer in command center for coordinated deployment. The Command Center will be up and running at the scheduled times of the Festival. Medical Provider will utilize one operator to staff the Command Center and communicate with all services involved in the execution of the Festival. Medical Provider will have direct communication with the Festival Management, Riverfront Security, Detroit Police and all Medical Ambulance and Sector Teams. In the event that a large incident occurs during the 2019 River Days, it is requested that Detroit EMS Supervisor coordinate with Medical Provider.

DATE	Day	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS
17-Jun-19	Monday					
		6:00 AM	Security to Begin		West Riverfront Park	
		9:00 AM	Production Compound Set Up		West Riverfront Park	
			Aggreko Delivery of Equipment		West Riverfront Park	
			Heavy Equipment Delivered - Cloverdale		West Riverfront Park	
			Main Stage Construction Available if needed		West Riverfront Park	
			Delivery of Office Trailers to Staging Area in Production Compound and Volunteers		West Riverfront Park	
			Delivery of Porta Johns for Production Compound and Carnival		West Riverfront Park	
		12:00 PM	Aggreko Deliver and Power Distribution and Hook up for Production Compound		West Riverfront Park	
			Aggreko Delivery of Equipment		West Riverfront Park	
			Equipment Delivered from Storage		West Riverfront Park	
			Begin Tent Installation		West Riverfront Park	
18-Jun-19	Tuesday					
		9:00 AM	Delivery of Trash Cans - Clean Detroit		West Riverfront Park	
			Aggreko Continue Electrical Installation		West Riverfront Park	
			Delivery of Dumpsters - Clean Detroit		West Riverfront Park	
			Continue Tent Installation		West Riverfront Park	
			Entrance Arches - Fairway		West Riverfront Park	
			Delivery of Event Radios - Comsource		West Riverfront Park	
			Build Out of Main Stage		West Riverfront Park	
		2:00 PM	Build out of Secondary Stage		West Riverfront Park	
			Build Out of Kids Area - Parade Company		West Riverfront Park	

DATE	Day	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS
19-Jun-19	Wednesday	9:00 AM	Delivery of Beverage Program Supplies		West Riverfront Park	
			Build Out of Smaller Stages - Pegasus		West Riverfront Park	
			Aggreko Installation Continues		West Riverfront Park	
			Tent Installation Continues		West Riverfront Park	
			Install Shimmer Tents		West Riverfront Park	
			Installation of Inflatables		West Riverfront Park	
			Mecurio - Delivery of Trailers		West Riverfront Park	
			National Fence Delivery and Set Up		West Riverfront Park	
		3:00 PM	Signage Installation		West Riverfront Park	
			Delivery of Sound Equipment		West Riverfront Park	
20-Jun-19	Thursday	7:00 AM	Sponsor Access to Event Locations		West Riverfront Park	
			Parade Company to Set Up KidZone		West Riverfront Park	
			Set up for Thursday Night Event		West Riverfront Park	
		12:00 PM	Smaller Sound System Delivered		West Riverfront Park	
			Deliver of Back Line Equipment		West Riverfront Park	
			Aggreko completed with electrical set up for Thursday Night Event		West Riverfront Park	
		2:00 PM	All Sponsor Access completed until 11pm		West Riverfront Park	
		6:00 PM	Thursday Night Event begins		West Riverfront Park	
		10:30PM	Restaurant Program Set Up		West Riverfront Park	

DATE	Day	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS

DATE	Day	START TIME	ACTIVITY	END DATE	LOCATION	NEEDS
21-Jun-19	Friday	8:00 AM	Parade Company to Set UP Kids Area		West Riverfront Park	
		11:00 AM	Event open to Public 11:00am to 10:00pm		West Riverfront Park	
22-Jun-19	Saturday	11:00 AM	Event open to Public 11:00am to 10:00pm		West Riverfront Park	
23-Jun-19	Sunday	11:00 AM	Event open to Public 11:00am to 10:00pm		West Riverfront Park	
		10:00 PM	Load Out of GM Plaza			
24-Jun-19	Monday	8:00 AM	Event Tear Down / Strike Begins to be completed by 7pm		West Riverfront Park	
25-Jun-19	Tuesday	8:00 AM	Final Load Out from Production Compound		West Riverfront Park	
			National Fence to Strike Fencing		West Riverfront Park	

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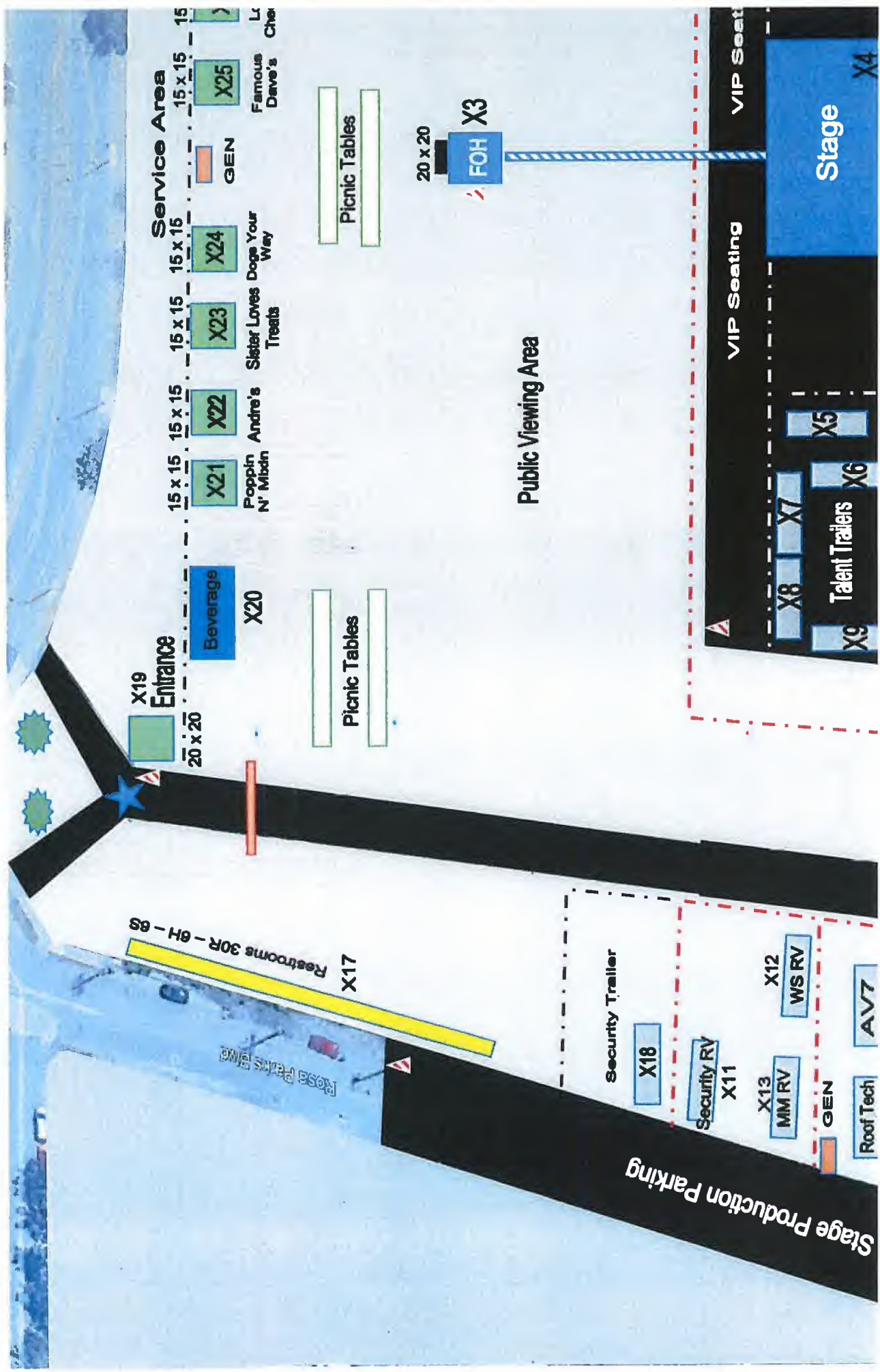
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River Days 2019 - West Riverfront



Received at the table 5/9/18

2019 River Days Festival Area



**OFFICE OF CONTRACTING
AND PROCUREMENT**



May 2, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034185 100% City Funding – To Cover Additional Scope Items to Complete the Work Needed to Open the Kemeny Recreation Center. – Contractor: Detroit Building Authority – Location: 1301 Third Street, Detroit, MI 48226 – Contract Period: Upon City Council Approval through May 25, 2019 – Total Contract Amount: \$981,582.13. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 3034185 referred to in the foregoing communication dated May 2, 2019, be hereby and is approved.

ENTERED May 09 2019 - Move to New Business - AS (3,0)

OFFICE OF CONTRACTING
AND PROCUREMENT



May 2, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000854 REVENUE – AMEND 4 – To Lease Office Space at the Northwest Activity Center. – Contractor: Detroit Employment Solutions Corp. – Location: 18100 Meyers, Detroit, MI 48235 – Contract Period: Upon City Council Approval through June 30, 2019 – Contract Increase Amount: \$153,083.28 – Total Contract Amount: \$1,307,478.28. **RECREATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM SHEFFIELD

RESOLVED, that Contract No. 6000854 referred to in the foregoing communication dated May 2, 2019, be hereby and is approved.

ENTERED MAY 09 2019 - Move to New Business (Need correction letter) - AS(30)

5

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Senior City Planner
Janese Chapman
Deputy Director

John Alexander
LaKisha Barclift, Esq.
M. Rory Bolger, Ph.D., AICP
Elizabeth Cabot, Esq.
Tasha Cowen
Richard Drumb
George Etheridge
Deborah Goldstein

City of Detroit
CITY COUNCIL

LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

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Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Carolyn Nelson
Kim Newby
Analine Powers, Ph.D.
Jennifer Reinhardt
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood
Ashley A. Wilson

TO: COUNCIL MEMBERS

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: May 3, 2019

**RE: RESOLUTION REQUESTING THE DEPARTMENT OF NATURAL RESOURCES TO
INVESTIGATE THE NEED FOR SPECIAL RULES FOR THE USE OF VESSELS AND
WATERSPORT EQUIPMENT ALONG THE DETROIT RIVER**

Council member Janee Ayers requested that the Legislative Policy Division (LPD) draft a resolution requesting the Michigan Department of Natural Resources to investigate a need for special rules for the use of vessels and watersport equipment along the Detroit River and canal system.

Attached, please find our draft of the aforementioned resolution.

Please contact us if we can be of any further assistance.

BY COUNCIL MEMBER JANE AYERS

RESOLUTION REQUESTING THE DEPARTMENT OF NATURAL RESOURCES TO INVESTIGATE THE NEED FOR SPECIAL RULES FOR THE USE OF VESSELS AND WATERSPORT EQUIPMENT ALONG THE DETROIT RIVER

WHEREAS, According to the Michigan of Natural Resources and Environmental Protection Act (PA 451 of 1994), local governmental units are prohibited from creating or authorizing any local ordinances regulating waterways or the use of watercrafts within their jurisdiction, without obtaining permission from the Michigan Department of Natural Resources (DNR); and

WHEREAS, Section 324.08112 of the Act includes a provision that allows local municipalities to request assistance from the DNR, by sending an official resolution to the DNR. The resolution will initiate an investigation by the DNR to determine if a local governmental agency has a need for special rules to regulate the use of vessels, water skis, surfboards, or similar devices on their waterways; and

WHEREAS, The purpose of the investigation is to determine the viability of a local ordinance. All findings will be compiled into a preliminary report, accompanied with a preliminary recommendation to the concerned local municipality. Within 90 days of holding a local public hearing, the DNR will make a final decision on whether or not it should propose a new local ordinance, make changes to an existing local ordinance, or deny the request to draft any special rules; **NOW THEREFORE, BE IT**

RESOLVED, Detroit City Council is requesting that the Michigan Department of Natural Resources investigate the need for special rules for the use of vessels and watersport equipment along “The Detroit River” and “The Edison Sault Power Canal” system, pursuant to The Michigan Natural Resources Environmental Protection Act. **BE IT FURTHER**

RESOLVED, The City Clerk is directed to send a copy of this resolution to Governor Whitmer, Mayor Duggan, , Detroit’s state lobbyist Ken Cole, The Department of Natural Resources, and The Michigan State Waterways Commission.

(b)

BY COUNCIL MEMBER _____:

**APPOINTMENT OF A MEMBER TO THE CITY PLANNING COMMISSION
AT-LARGE DISTRICT**

RESOLVED, That the Detroit City Council hereby appoints Brenda Goss Andrews to serve on the City Planning Commission – At-Large District for a term beginning immediately and ending February 14, 2022.

April 30, 2019

CITY CLERK 2019 MAY 10 PM12:05

7

BY COUNCIL MEMBER _____:

**RESOLUTION APPOINTING A MEMBER TO
THE DETROIT ENTERTAINMENT COMMISSION**

RESOLVED, That the Detroit City Council, from a recommendation of Council Member Benson, shall hereby reappoint John Collins to the Detroit Entertainment Commission. The term shall begin immediately and shall expire on February 14, 2022.

May 10, 2019

CITY CLERK 2019 MAY 10 PM12:05

8

BY COUNCIL MEMBER _____:

**RESOLUTION APPOINTING MEMBERS TO THE
CIVIL SERVICE COMMISSION**

RESOLVED, The Detroit City Council hereby appoints the following individuals to the Civil Service Commission for a term ending February 14, 2021:

- Edna Bell and
- Brenda Braceful.

May 10, 2019